



## **Privacy and Cookies Policy**

## Introduction

### Privacy Policy

Your privacy is important to RHG Consult Ltd. (RHG). We don't ask for your personal information unless we truly need it and we don't share your personal information with third-parties, except where required by law.

It is RHG's policy to respect your privacy regarding any information we may collect from you across our website, <http://www.rhgconsult.co.uk>.

### Personal Information

We may ask you for personal information, such as your name, email address, contact and payment details. We collect only the personal information relevant to providing you with a service, and use your information only to ensure the fulfilment of this service. You are free to refuse our request for your personal information, with the understanding that we may be unable to provide you with some of your desired services without this information. We will only retain personal information for as long as necessary to provide you with a service.

### Cookies

We use "cookies" to collect information about you and your activity across our site. A cookie is a small piece of data that our website stores on your computer, and accesses each time you visit so we can understand how you use our site and provide you with content based on preferences you have specified.

If you do not wish to accept cookies from us, you should instruct your browser to refuse cookies from our website, with the understanding that we may be unable to provide you with some of your desired service without them. This policy covers only the use of cookies between your computer and our website; it does not cover the use of cookies by any advertisers.

### Third-Party Services

We may employ third-party companies and individuals on our websites – for example, analytics providers and content partners. These third parties have access to your personal information only to perform specific tasks on our behalf, and are obligated not to disclose or use it for any other purpose.

### Security

We take security seriously, and do what we can within commercially acceptable means to protect your personal information from loss or theft, as well as unauthorised access, disclosure, copying, use or modification. Please be advised that no method of electronic transmission or storage is 100% secure, and we cannot guarantee the absolute security of your data.

## Links to Other Sites

Our website may link to external sites that are not operated by us. Please be aware that we have no control over the content and practices of these sites, and cannot assume responsibility for their treatment of your personal information. This privacy policy only covers our website and privacy practices.

## Children's Privacy

We do not knowingly collect or store personal information from children (visitors under the age of 18). If you believe your child has provided us with personal information, we encourage you to contact us immediately, and we will delete the data as quickly as possible.

## Changes to our Privacy Policy

At our discretion, we may change our privacy policy from time to time. Your continued use of this site after any changes to this policy will be regarded as acceptance of our practices around privacy and personal information.

Signed:



Name: Lee Patterson

Position: Managing Director

Date: 07/05/19

Date of next review: 06/05/20